
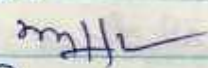

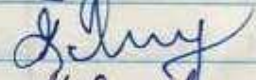
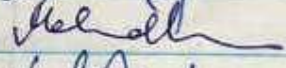





Minutes of the meeting of the college council held on Friday 17<sup>th</sup> March 2023 at 11-60 a.m. in the principal's room:

Members present

- 1. Dr. G. Kalitkarasi, Principal,
- 2. Dr. S. VEERAMANT, 
- 3. R. Balabharanath RAS
- 4. M. Jaisukhdevam. 
- 5. S. Purushothaman 
- 6. K. BABY 
- 7. MEHDHA 
- 8. V. Kalyanishi 
- 9. M. Kalyaniam 
- 10. M. DODDURU SURESH 

The meeting commenced with prayer at 11-60 a.m.

Agenda: To take a decision to spend the audit objection funds during 2021-22 under special fee account:-

It is resolved to spend the funds as mentioned below:

Head of fund	Amount	Decision
Association fee	37540	To conduct competitions and where this fund to purchase prize books and distribute to towinning students. Fund allocation is Rs. 5250/- each to

Head of Fund	Amount Rs.	Description
		The departments of History, Economics, English, Maths, Commerce, corporate secretaryship and Rs. 3000/- to Tamil Dept and Rs. 1520/- each to Hindi & Telugu Depts.
2) Audio Visual fees	3184	To purchase Electronics Teaching aids to benefit the students.
3) Calendar fees	16445	To pay to Govt account
4) College Day fees	40359	To approve the utilisation of the fund of Rs. 35447/- for the conduct of college day celebration on 26.05.2022 and the balance of Rs. 4912/- to be utilised for the purchase of books for college library.
5) Games fees	24352	To purchase sports equipments
6) Library fees	2417	To purchase books for the library
7) ID Card fees	449	To pay to Govt account
8) Medical service fees	10072	To purchase medical & first aid kits
9) Reading Room fees	5424	To pay to Govt acc
10) Stationery fees	2756	To approve the utilisation of the fund for the purchase of stationery items on 10.01.2023.

## 2) Formation of various Committees For the academic year 2023-2024.

It is resolved to constitute the following Committees for the academic year 2023-2024.

### 1) Enrichment of website

Sri L. Harikrishnan - Convener  
Dr. A. Indhumathi - Member

## 2) Students' union and its affiliated Associations

Students' union President - Dr. S. Balasubramanian

Tamil Manram - Ms. K. Baly

Telugu Bhasa Samithi - Dr. Mudduluru Suresh

Hindi Association - Dr. Zaihal Bee

English Association - Dr. M. Anirath

History Association - Smt V. Kayalvizhi

Economics Association - Dr. S. Veeramani

Mathematics Association - Ms. Mehdha

Corporate Association - Dr. S. Senthilkumar

Commerce Association - Dr. K. Bhavani Selvi

## 3. Parent-Teachers Association

1. Dr. S. Purnakutaman - Convener

2. Dr. T. M. Gopalakrishnan - Member

## 4. Students Attendance Committee

1. Respective Heads of Departments

2. Students' Attendance Slip System

is introduced from the academic year 2023-2024

5. College Examination Committee (Odd & Even Semesters) - Dr. S. Senthilkumar

- Convener.

### 6. Grievance Redressal Committee + Discipline Committee

Dr. G. Kalitkarani, principal	- Convener
Dr. M. Kulothkuman	- Male Teacher
Dr. S. B. Pharmaya priya	- Female Teacher
Smt. S. M. Sangarai	- Sr. Rep. Teacher
Ms. Mehdha	- Students' Advisor
Students' union chairman	- Member
Students' union general secretary	- Member

### 7. Women's Grievance Committee

Dr. G. Kalitkarani, principal	- Convener
Dr. T. M. Gomathi	- Member
Dr. T. Kalpana	- "
Dr. M. Kartwii	- "

### 8. Students' Grievance Redressal cell

Dr. G. Kalitkarani, principal	- Convener
All Heads of the Departments	- Members

### 9. Competitions Committee

Smt. Nanthana Krishna	- Convener
Dr. M. Anurath	- Member
Dr. C. Madhan	- Member

### 10. Seethamma Fine Arts Committee

Dr. N. Jayasudha	- Convener
Smt. S. M. Sangarai	- Member
Dr. Zainab Bee	- Member
Soni V. Vignesh	- Member
Smt. D. Parvitha	- Member

11. N.C.C.: Dr. S. Senthil Kumar, Com. Commander.

12. N.S.S. + Red Ribbon Club.

Dr. N. Muthu - Convener

Dr. A. Indhumathi - Member

13. N.S.S. Advisory Committee

Dr. M. Jawaharlal Nehru - Convener

Dr. V. Sujatha - Member

14. Sports Advisory Committee

Dr. S. Purushothaman - Convener

Dr. S.B. Shanmuga Priya - Member

15. Magazine Committee

Sri L. Hari Krishnan - Convener

Sri S. Shanmugam - member

Dr. S.B. Shanmuga priya - u

Dr. D. Laleshmi - u

Dr. T. Kalpana - u

Dr. Zahab Bee - u

Dr. R. Jayasri - u

Dr. K. Laleshmi - u

Sri S. Arand - u

16. College Calendar Committee

Dr. G. Balu - Convener

Dr. K. Bhavani Selvi - member

17. Time table & work load Committee

Dr. N. Jayasudha - Convener

Dr. K. Bhavani Selvi - member

### 18. Library Committee:

- Dr. G. Kaliraman, principal - chairman  
 Dr. K. Sundhar - Librarian - Member Secretary  
 Dr. S. Veeramani - Member  
 Sri R. Balasubramanian - Member  
 Dr. V. Sujatha - Member  
 Students' Representative -

The Library Committee has to provide suggestion for its overall development of the library.

### 19. Students' Train/Bus Concession

- Dr. K. Sundhar, Librarian - nodal officer  
 20. Students' mentorship cell - Dr. S. Veeramani, Co-ordinator

21. College Newsletter - Dr. M. Anirath - Editor  
 Smt. S. M. Saravani - member  
 Dr. Zana Bee - member

22. placement cell: Sri G. Muralidharan

23. Spoken Tutorial course (e-connect)  
 Dr. V. Sujatha, co-ordinator

24. Citizen consumer club: Sri V. Vignesh -  
 Co-ordinator

25. Intellectual Property Rights  
 Dr. S. Purushothaman, Co-ordinator

26. Availing Education loan from Banks  
 Ms. Mehdha - co-ordinator

27. Competitive Examination Committee  
 Dr. K. Lalitha - Co-menes  
 Dr. C. Yuvarani - Member  
 Sri V. Vignesh - member

28) Scholarship Committee

Sri L. Hanumanthrao - nodal officer for all Govt Scholarships

Dr. D. Lalitha - nodal officer for pudhumai Pen Scholarship Scheme

29) Naan Mudhalvan - Dr. M. Ananth, nodal officer

30) VHC Committee

Sri R. Balasubramanian - Convener

Ms. Moha - Member

Dr. Mudduluru Suresh - Member

31) Electoral Literacy Club - Sri V. Vignesh, co-ordinator

32) Yoga + meditation cell - Dr. R. Jayasri, co-ordinator

33) ED cell : Dr. Rajashree Rajesh Convener.

34) Gender cell : Dr. Zainab Bee, co-ordinator  
Dr. M. Kusturi, Member

35) Solid waste Management, Nature club & MGNREGS  
Dr. Mudduluru Suresh, co-ordinator & Deepan Raj, Member

36) Rotaract Club : Dr. M. Kulotharan, co-ordinator

37) Swatchh Bharat UBA : Smt. Nantana Krishna - Co-ord -  
Dr. N. Mulku, Member

38) Youth Red Cross : Ms. K. Baby, co-ordinator

39. Anti-Drop Club : Dr. N. Mulku

G. Kalanithy  
Principal.

Minutes of the meeting of the college Council held on  
12<sup>th</sup> April 2023 at 11:40 a.m in the Principal's room.

Members present:

- 1) Dr. G. Kalvik Korasi
- 2) Dr. S. Veeramani
- 3) Sri R. Balasubramanian
- 4) Dr. M. Jawaharlal Nehru.
- 5) Dr. S. Puspanthamani.
- 6) Ms. K. Baby
- 7) Ms. Mendha
- 8) Smt V. Kalyavani
- 9) Dr. Mudduluru Suresh
- 10) Dr. K. Sindhar
- 11) Dr. M. Kalothungan.

G. Kalvik Korasi

Pras

R. Balasubramanian

M.H.

S. Puspanthamani

Dr. K. Baby

Ms. Mendha

V. Kalyavani

M. Suresh

Dr. Sindhar

Dr. M. Kalothungan

The meeting commenced with prayer at 11:40 a.m.

Agenda:-

1. Constitution of Admission Committee for the academic year 2023-2024.
2. Promotion of students from I Year to II Year and II Year to III Year.
3. Any other matter.

## RESOLUTIONS:-

1. Constitution of Admission Committee for 2023-2024:-

Resolved to constitute the Central Co-ordination Committee and Department committees for Admission for the academic year 2023-2024 as per the existing Guidelines / Proceedings of the Government of Tamil Nadu.

### CENTRAL CO-ORDINATION COMMITTEE

1. Dr. G. Kalvirikarasi, Principal
  2. Dr. S. Veeramani, Associate Professor & Head.  
Dept. of Economics
  3. Sri R. Balasubramanian, Assoc. Prof. & Head,  
Dept. of Commerce
  4. Dr. M. Jawaharlal Nehru, Assoc. Prof. &  
Head, Dept. of Commerce
  5. Ms. K. Baby, Assistant Prof. & Head,  
Dept. of Tamil-Sc Representation
- } Senior faculty members

### DEPARTMENT OF HISTORICAL STUDIES

1. Smt. V. Kayalvizhi, Assistant Professor & Head.
2. Sri V. Vignesh, Assistant Professor
3. Sri S. Anand, Assistant Professor
4. Sri V. Deepan Raj, Assistant Professor

### DEPARTMENT OF ECONOMICS

1. Dr. S. Veeramani, Associate Professor & Head
2. Dr. V. Sujatha, Associate Professor
3. Sri S. Shanmugam, Assistant Professor
4. Dr. N. Muthu, Assistant Professor

### DEPARTMENT OF ENGLISH

1. Sri R. Balasubramanian, Associate Prof. & Head
2. Dr. T. M. Gomathi, Associate Professor
3. Dr. S. Balasubramanian, Associate Professor
4. Dr. N. Jayasudha, Associate Professor
5. Dr. S. B. Shanmuga Priya, Assistant Professor
6. Dr. R. Janani, Assistant Professor
7. Dr. M. Arinash, Assistant Professor

### DEPARTMENT OF TELUGU

1. Dr. Mudduluru Suresh, Assistant Prof. & Head
2. Dr. T. Kalpana, Assistant Professor

### DEPARTMENT OF CORPORATE SECRETARYSHIP

1. Dr. S. Purushothaman, Associate Prof. & Head
2. Dr. S. Senthil Kumar, Associate Professor
3. Dr. G. Balu, Assistant Professor
4. Dr. D. Lakshmi, Assistant Professor
5. Smt. S. M. Sangarai, Assistant Professor
6. Dr. M. Kasthuri, Assistant Professor

### DEPARTMENT OF MATHEMATICS

1. Ms. Mehdha, Assistant Professor & Head
2. Sri L. Hari Krishnan, Assistant Professor
3. Smt. Nanthana Krishnan, Assistant Professor
4. Dr. A. Indhumathi, Assistant Professor
5. Dr. C. Yuvanani, Assistant Professor

## DEPARTMENT OF COMMERCE

1. Dr. M. Jawaharlal Nehru, Associate Prof. & Head
2. Dr. K. Bhavani Selvi, Assistant Professor
3. Dr. R. Jayasri, Assistant Professor
4. Dr. Rajshree Rajesh, Assistant Professor
5. Dr. Zainab Bee, Assistant Professor
6. Dr. K. Lakshmi, Assistant Professor
7. Dr. C. Madhavi, Assistant Professor
8. Ms. Durga Ruba, Assistant Professor

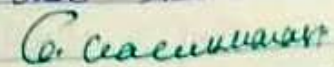
The Committee is requested to follow the admission guidelines in consultation with the Principal in the process of applications, preparation of merit list and admission. Printed applications will be issued from the college office.

### 2. Promotion of students:-

Resolved to promote all the eligible students of I and II year to II and III years for the academic year 2023-2024.

### 3. Any other Matter:-

Resolved to request the Central Co-ordination Committee to finalise the interview schedule for admission 2023-2024 as the Government is yet to announce the plus two results.

  
 Dr. G. KALVIKARASI  
 Principal

Minutes of the meeting of the College Council  
Meeting held on Friday, 19<sup>th</sup> May 2023 at 11.00 a.m.  
in the Principal's room.

Members Present: -

1. Dr G. Kalinikkatasi
2. R. Balabrahaman
3. S. Purothoman
4. M. Jawahar Lal Nehru
5. R. Kulothungan
6. Dr. K. SRIDHAR
7. MUDDULURU SORESH
8. V. KAYALVIZHI.
9. K. BABY
10. MEHDHA

Guests:  
R. Balan  
S. Puro  
M. Suresh  
C. S. Suresh  
D. Suresh  
M. Suresh  
V. Suresh  
S. Suresh  
Mehda

The meeting commenced with Prayer  
at 11.00 a.m.

Agenda:-

1. To discuss about the quota seats for admission 2023-2024.
2. To Re-constitute the IQAC committee for the academic year 2023-24.
3. Any other matter.

RESOLUTIONS:-

1. To discuss about the quota seats for admission 2023-2024:-

Resolved to admit the students against special quota as follows:-

S.No.	Name of the Special Quota	No. of seats	Authority for Admission
1.	Sports Quota	6 seats (one seat for each department)	Admission Committee with the assistance of all HOD's and the Director of phy. Edn.
2.	Ex-Servicemen	3 seats shared by six departments	Admission Committee with the assistance of all HOD's
3.	Physically Challenged	10 seats shared by six departments (OC-3 seats, BC/BCM/MBC/DNC-5 SC/SCA/ST-2)	Admission Committee with the assistance of all HOD's
4.	NCC	1 seat with "A" Certificate	Admission Committee with the assistance of all HOD's & ANO.

2. Resolved to re-constitute the TRAC Committee for the academic year 2023-24 as per the list attached.

## 2. Re-constitution of the IQAC Committee for the academic year 2023-2024:-

1. Dr.G. Kalvikkarasi, Principal - Chairperson
2. Dr.K. Sridhar, Librarian - Coordinator

### 3. Core Committee:-

#### Shift-1

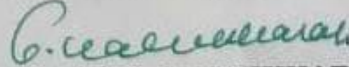
1. Dr.S. Veeramani, Associate Professor & Head, Dept. of Economics
2. Sri R.Balasubramanian, Associate Professor & Head, Dept. of English
3. Dr.M.Jawaharlal Nehru, Associate Professor & Head, Dept. of Commerce
4. Dr.S. Purushothaman, Associate Professor & Head, Dept. of Corp.Sec.Ship
5. Ms.K. Baby, Assistant Professor & Head, Dept. of Tamil
6. Ms.Mehdha, Assistant Professor & Head, Dept. of Mathematics
7. Smt.V. Kayalvizhi, Assistant Professor & Head, Dept. of Historical Studies
8. Dr.Mudduluru Suresh, Assistant Professor & Head, Dept. of Telugu
9. Dr.M. Kulothungan, Director of Physical Education

#### Shift-2

1. Sri A.Gopinath, Assistant Professor & Head, Dept. of Electronics Science
2. Dr.Urathal (a) Swathiga, Assistant Professor & Head, Dept. of Computer Science with Artificial Intelligence.

### 4. Steering Committee:-

1. Dr.K. Bhavani Selvi, Assistant Professor, Dept. of Commerce
2. Dr.J. Rajesh, Assistant Professor, Dept. of Statistics
3. Sri R. Vikram, Assistant Professor, Dept. of Mathematics
4. Sri Premjith Mathew, Assistant Professor, Dept. of English
5. Member from the management - Sri M.Venkatesaperumal, Secretary
6. Senior Administrative Officers - Sri T.Manoharan, Superintendent (S.G)  
Sri RA. Venugopal, Administrator Officer
7. Nominee from Local Society - Dr.Vijayaram, Professor (Former),  
Madras School of Social Work,  
Advisory Committee, Institute of  
Sustainable Development, Chennai.
8. Nominee from Alumni - Sri P.V. Krishna Rao, SKPD  
Correspondent & Trust Member,  
Perfect Bearing Company
9. Nominee from Employer - Sri M.V.Cunniah Chetty, Managing  
Trustee
10. Nominee from Industrialists - Sri Gireeshan, Rotarian, Anna Nagar
11. NAAC Advisory Committee - Dr.M. Jawaharlal Nehru, Associate  
Professor & Head, Dept. of Commerce

  
**Dr.(Smt.) G. KALVIKKARASI**  
Principal

**DHARMAMURTHI RAO BHADUR CALVA**  
**CUNNAN CHETTY'S HINDU COLLEGE**  
**DHARMAMURTHI NAGAR,**  
**PATTABIRAM, CHENNAI - 600 079**

### 3. Any other Matter:-

It is resolved to approve the schedule for admission as mentioned below:-

Course	Date of selection List	Date of waiting List
B.Sc. Mathematics	29.05.2023 - 10.00 A.M	30.05.2023 - 02.00 P.M
B.A. History	30.05.2023 - 10.00 A.M	31.05.2023 - 02.00 P.M
B.Com	31.05.2023 - 10.00 A.M	01.06.2023 - 02.00 P.M
B.Com.C.S	01.06.2023 - 10.00 A.M	02.06.2023 - 02.00 P.M
B.A. Economics	02.06.2023 - 10.00 A.M	03.06.2023 - 02.00 P.M
B.A. English	03.06.2023 - 10.00 A.M	05.06.2023 - 10.00 A.M
B.A. Telugu	03.06.2023 - 10.00 A.M	

G. Kalvikkarasi

Dr. G. KALVIKKARASI

Principal

Minutes of the meeting of the College Council held on Monday, the 11<sup>th</sup> September 2023 at 11:00 a.m. in the Principals room.

## MEMBERS PRESENT:-

1. Dr. G. Kalvikkarasi, Principal - *G. Kalvikkarasi*
2. Dr. S. Veeramani - *S. Veeramani*
3. Sni R. Balasubramanian - *R. Balasubramanian*
4. Dr. M. Jawaharlal Nehru - *M. Jawaharlal Nehru*
5. Dr. S. Purushothaman - *S. Purushothaman*
6. Ms. K. Baby - *K. Baby*
7. Ms. Mehdha - *Mehdha*
8. Smt. V. Kayalvizhi - *V. Kayalvizhi*
9. Dr. M. Kulthungan - *M. Kulthungan*

The meeting commenced with prayer at 11:00am.

- 1) Resolved to conduct the revision test from 05<sup>th</sup> October 2023, instead of 04<sup>th</sup> October 2023.
- 2) The examination for the Bridge Course, Soft Skills and Personality Enrichment were discussed.
- 3) The Question paper pattern for the Subjects that are being taught in the new syllabus (i.e. the present first year students) came up for discussion.
- 4) The Question paper pattern and the model Question papers have to be published by the University of Madras, were sent to all the affiliated colleges.
- 5) The Endowment instituted by Dr. V. Purushothaman came up for discussion - the criteria for department to qualify for the prize were discussed. Dr. S. Purushothaman, Associate Professor & Head, Dept of Corp. & Ship is in-charge of all the Endowments for the year 2023-2024.
- 6) The possibility of sending students for Internship programmes were discussed.

*G. Kalvikkarasi*  
Dr. G. KALVIKKARASI  
PRINCIPAL

Minutes of the meeting of the College Council held on Friday the 20<sup>th</sup> October 2023 at 2:00pm in the Principal's room.

Members Present:

- 1) Dr. G. Kalukkerani, Principal
- 2) Dr. S. Veeramani,
- 3) Sri R. Babubramanian
- 4) Dr. M. Jawaharlal Menon
- 5) Dr. S. Purubramanian
- 6) Ms. K. Baby
- 7) Smt. V. Kalyazini
- 8) Dr. Mudduluru Suresh.
- 9) Dr. M. Kulomungam

G. Kalukkerani  
 20/10/2023  
 Dr. Pradeep  
 S. Purubramanian  
 M. Suresh  
 K. Baby

The Meeting commenced with prayer at 02.00 P.m

- 1) Resolved that the college re-opens for the Even Semester on the 1<sup>st</sup> December 2023 instead of 21<sup>st</sup> November 2023
- 2) The activities of the departments were discussed. The departments were also asked to explore the possibility of conducting workshops, Seminars and conferences. The Dept. of Corporate Secretaryship, Tamil & Telugu have proposed to conduct them in the next Semester.
- 3) The progress of the Naan Muldhalvan Scheme for the Second Year Students was discussed. The Students have reached the assessment stage of their courses.

A) The university Management and Information System (UMIS) was brought to the notice of the Council Members. Each departments to nominate one professor in charge for UMIS as follows :-

1. Department of English - Dr. R. Janani
2. Department of Economics - Smt Manisha
3. Department of Corp. Sec. Ship - Dr. D. Lakshmi
4. Department of Telugu - Dr. T. Kalpana
5. Department of Commerce - Dr. Rajshree Rajesh
6. Department of Historical Studies - Sri. V. Vignesh
7. Department of Mathematics - Dr. C. Yuvarani

Dr. G. Balu, Assistant professor, Dept. of Corp. Sec. Ship is nominated as Nodal Officer for UMIS for 2023-2024.

*G. Kalvinkarasi*  
Dr. G. KALVINKARASI  
PRINCIPAL

Minutes of the meeting of the College Council held on Wednesday, the 29<sup>th</sup> November 2023, <sup>at 11:00 a.m.</sup> in the Principal's room:-

### MEMBERS PRESENT

1. Dr. G. Kalvikkaras, Principal - *G. Kalvikkaras*
2. R. Balakrishnamanian - *R. Balakrishnamanian*

3. S. Purushotharan

4) M. Jawahar Reddy

5) K. BABY

6) MEHDHA

7) V. KAYALVIZHI.

8) MUDDUPURU SURESH

9) M. K. MATHURAN

*S. Purush*

*M. Jawahar*

*K. Baby*

*Mehta*

*V. Kayalvizhi*

*M. Suresh*

*M. K. Mathuran*

The meeting commenced with Prayer at 11:00am

### Agenda:-

1. To fix college re-opening day for Even Semester 2023-2024.

2. Department Activities

3. Any other matter.

## Resolutions :-

1. The college reopens for the Even Semester on the 06<sup>th</sup> December 2023 (Wednesday) instead of 01<sup>st</sup> December 2023. The loss of working days will be compensated in the month of April 2024.
2. The Library fee collected from the students under special fee account has been allocated to each department as mentioned below:-

Allocation (Library) Department wise	Allotment
Tamil	6000
Telugu	3000
English	7000
Hindi	1000
Mathematics & Statistics	5000
History	7000
Economics	4000
Commerce	7000
Corporate Secretaryship	7000
General and Reference	3000
Reserve	2000
Total	52000

The above funds are to be spent before 31<sup>st</sup> December 2023.

3. The activities by the departments for the Even Semester includes two workshops - one on career guidance and one subject specific workshop. The possibility of conducting seminars and conferences was also discussed.
4. The department may use their alumni as Guest speakers for the workshops.
5. The faculty of all the departments are urged to publish articles in refereed journals.
6. An admission fee of Rs. 200/- and an alumni fee of Rs. 20/- per student fixed by the University has to be collected from the 1<sup>st</sup> year students.
7. The status of UMIS was also discussed. Most of the departments are at the point of completion of the process.

G. Kalvikkarasi

Dr. (Smt.) G. KALVIKKARASI  
Principal.

Minutes of the meeting of the College Council held on Monday, the 26<sup>th</sup> February 2024 at 2:00 pm in the Principal's room :-

MEMBERS PRESENT

- 1) Dr. G. Kalikkorasi, Principal
- 2) Dr. S. Veeramani,
- 3) Sri R. Balasubramanian
- 4) Dr. M. Jawaharlal Nenu.
- 5) Dr. S. Purushothaman
- 6) Ms. K. Baby
- 7) Ms. Mendra
- 8) Smt. V. Kayaliziari,
- 9) Dr. Mudduru Suresh.
- 10) Dr. K. Sridhar
- 11) Dr. M. Kulamangan.

G. Kalikkorasi.  
 S. Veeramani  
 R. Balasubramanian  
 M. Jawaharlal Nenu  
 S. Purushothaman  
 K. Baby  
 Mendra  
 V. Kayaliziari  
 M. Suresh  
 K. Sridhar  
 M. Kulamangan

The meeting commenced with prayer at 2:00 p.m.

1. Conduct of College Day, Sports Day & Graduation Day for the year 2023 - 2024 :-

Resolved to conduct the college day on 05.04.2024, Sports Day on 05.03.2024 and Graduation day on 30.03.2024.

2. Conduct of meeting for Affiliated Associations :-

Resolved to conduct the meetings of the Affiliated Association of all the Departments during March 2024 and settle the accounts in the college office before 25<sup>th</sup> March 2024. Further, resolved to allocate the Association funds as follows :-

1. Department of Tamil	- Rs. 2000
2. Department of English	- Rs. 1600
3. Department of Telugu	- Rs. 1000
4. Department of Hindi	- Rs. 1000
5. Department of History	- Rs. 1600
6. Department of Economics	- Rs. 1600
7. Department of Commerce	- Rs. 1600
8. Department of Corp. Sec. Ship	- Rs. 1600
9. Department of Mathematics	- Rs. 1600

10% of the collection amount be transferred to college Day fund as per existing rules in force to meet the additional expenditure in college Day function.

### 3. Nomination of IQAC/NAAC/NIRF Director :-

Resolved to nominate Dr. K. Bhavani Selvi, Assistant professor, Department of Commerce as IQAC Director for the academic year 2024 - 2025.

### 4. Appointment of Chief Superintendent and Additional Chief Superintendent for the University Examinations - April 2024 :-

Resolved to Appoint Dr. S. Purushothaman, Associate professor & Head, Dept. of Corporate Secretaryship as the Chief Superintendent and Dr. Mudduluru Suresh, Assistant professor & Head, Department of Telugu as the Additional Chief Superintendent for the University Examinations - April / May 2024.

5. Any other matter:-

Discussed to implement the conduct of Skill Development programme apart from Naan Mudhalvan Scheme.

The meeting came to an end at 03.00 p.m.

*G. Kalvikkarasi*

Dr. G. KALVIKKARASI  
PRINCIPAL

Minutes of the meeting of the College Council held on Thursday, the 14<sup>th</sup> March 2024 at 11:30 a.m in the Principal's room: -

MEMBERS PRESENT

- 1. Dr. G. Kalirikkaras, Principal
- 2. Dr. S. Veeramani
- 3. Sri R. Balasubramanian
- 4. Dr. M. Jawaharlal Nehru
- 5. Dr. S. Puvushothaman
- 6. Ms K. Baby
- 7. Ms. Mehdha
- 8. Smt V. Kayalvishi
- 9. Dr. Mudduluru Suresh
- 10. Dr K. Sridhar
- 11. Dr. M. Kulothungan

G. Kalirikkaras  
 S. Veeramani  
 R. Balasubramanian  
 M. Jawaharlal Nehru  
 S. Puvushothaman  
 K. Baby  
 Mehdha  
 V. Kayalvishi  
 M. Suresh  
 K. Sridhar  
 M. Kulothungan

The meeting commenced with prayer at 11.30 a.m.

- 1. Formation of Committee for Graduation Day:-  
 It is resolved to constitute the following Committees for the Graduation Day to be held on 30.04.2024.  
 Co-ordinator : Sri. R. Balasubramanian

Reception Committee

- 1. Dr. S. Veeramani
- 2. Sri R. Balasubramanian
- 3. Dr. M. Jawaharlal Nehru
- 4. Dr. S. Puvushothaman
- 5. Ms. K. Baby
- 6. Ms. Mehdha

7. Smt. V. Kayalvizhi
8. Dr. Mudduluru Suresh
9. Dr. K. Sridhar
10. Dr. M. Kulothungan

Campus Decoration : Dr. M. Kulothungan

Reception & Refreshment : Chief Guest

1. Smt S.M. Sangavaï & Dr. Zainab Bee

### Registration Committee

History	- Dr. M. Avinash & Sri V. Deepan Raj
Economics	- Sri S. Shanmugam & Smt. M. Manisha
English	- Dr. T.M. Gomathi & Dr. B. Janani
Telugu	- Dr. T. Kalpana
Corporate Secretaryship	- Dr. D. Lakshmi & Dr. M. Kasthuri
Mathematics	- Smt. Nantiana Krishnan & Dr. Cyuvarani
Commerce	- Dr. R. Jayasri & Dr. Rajshree Rajesh

### Seating Arrangements & Dais

#### Seating Arrangement & Discipline Committee

1. Dept. of History : Sri V. Vignesh
2. Dept. of Economics : Dr. N. Muthu
3. Dept. of English : Dr. S. Balasubramaniam
4. Dept. of Telugu : Dr. T. Kalpana
5. Dept. of Corp. Sec. ship : Dr. B. Balu
6. Dept. of Commerce : Dr. K. Bhavani Selvi
7. Dept. of Mathematics : Dr. A. Indhumathi

#### Dais

1. Dr. V. Sujatha
2. Dr. T. Kalpana

Compering : Dr. K. Lakshmi

Endowment Prizes [purchases & Distribution] :

1. Dr. S. Purushothaman (convenor)
2. Sri L. Hari Krishnan
3. Dr. M. Avinash
4. Sri V. Vignesh
5. Dr. T. Kalpana
6. Ms. D. Durga Ruba

Certificates checking & Distribution :

1. Dr. M. Kulothungan - Convenor
2. Dr. S. B. Shanuga priya
3. Dr. C. Yuvarani
4. Sri S. Anand

Lunch : Staff, Students & parents

Dr. S. Senthil Kumar, Dr. A. Indhumathi & NSS Volunteers.

Press Committee :

1. Dr. M. Avinash
2. Dr. M. Kasthuri
3. Dr. T. Kalpana

Committee for directing new graduates :

Dr. M. Kulothungan, Physical Director

## 2. Formation of Annual Stock Verification Committees for the Academic Year 2023 - 2024 :-

### Electrical and Equipments Committee :-

Convenor	: Dr. S. Balasubramaniam
Members	: Dr. V. Sujatha Sri S. Shanmugam Smt. S. M. Sangavai Dr. D. Lakshmi Dr. A. Indhumathi Dr. Rajshree Rajesh Dr. M. Avinash Sri V. Vignesh Dr. T. M. Gomathi Ms. D. Durga Ruba

### Furniture Committee :-

Convenor	: Dr. S. Veeramani
Members	: Dr. S. Senthil Kumar : Sri L. Hari Krishnan Dr. G. Balu Dr. K. Bhavani Selvi Dr. R. Janani Dr. R. Jayasri Dr. K. Lakshmi Sri N. Deepan Raj

### Library Committee :-

Convenor	: Ms. K. Baby
Members	: Dr. C. Yuvarani Dr. N. Jayasudha Smt. Nanthana Krishnan

Dr. S.B. Shanmugapriya

Dr. T. Kalpana

Dr. N. Muthu

Dr. D. Lakshmi

Dr. Zainab Bee

Dr. M. Kasthuri

Sri S. Arand

The above Library committee has to verify the Library books available in the Central Library and Department Library.

#### Stationery Committee :

Convener : Dr. S. purushothaman

Member : Smt. V. Kayalvizhi

#### Sports Committee :

Convener : Sri R. Balasubramanian

Member : Dr. Mudduluru Suresh

#### Computer Lab Committee :

Convener : Ms. Mehdha

Member : Dr. A. Indhumathi

The above Computer Lab Committee has to verify the Equipments and Stock Registers.

The committees have to submit the report before 06<sup>th</sup> April 2024.

### 3. Formation of Various Committees for the Academic

Year 2024 - 2025 :-

Resolved to constitute the following committees for the academic year 2024 - 2025 :-

#### 1. Enrichment of Website :

Ms. Mehdha - Convener  
Dr. A. Indhumathi - Member

#### 2. Department Associations :

Tamil Manram - Smt. S.M. Sangavai  
Telugu Bhasha Samithi - Dr. T. Kalpana  
Hindi Association - Dr. Zainab Bee  
English Association - Ms. D. Durgaraba  
History Association - Sri V. Vignesh  
Economics Association - Dr. V. Sujatha  
Mathematics Association - Sri L. Hanikrishnan  
Corporate Association - Dr. G. Balu  
Commerce Association - Dr. Rajshree Rajesh

#### 3. Parent - Teachers Association :

Dr. T.M. Gomathi - Convener  
Dr. K. Sridhar - Member

4. Students Attendance Committee : Respective Heads of the Departments

5. College Examination Committee [Odd & Even Semester Revision Exam] :-

Sri S. Shanmugam - Co-ordinator.

## 6. Anti Ragging Redressal Committee :-

Dr. G. Kalvikkarasi, Principal - Convenor

Dr. M. Kulothungan - Male Teachers

Dr. S. B. Shanmuga priya - Female Teachers

Smt. S. M. Sangavai - S. C. Rep. Teachers

Ms. Mehdha - Students' advisor

## 7. Women's Grievance Committee :

Dr. G. Kalvikkarasi, Principal - Convenor

Dr. T. M. Gomathi - Member

Dr. T. Kalpana - Member

Dr. M. Kasthuri - Member

## 8. Students' Grievance Redressal cell :

Dr. G. Kalvikkarasi, Principal - Convenor

All Heads of the Departments

## 9. Competitions Committee :

Dr. N. Jayasudha - Convenor

Dr. D. Lakshmi - Member

Sri S. Anand - Member

## 10. Seethamma Fine Arts Committee :

Smt. S. M. Sangavai - Convenor

Dr. Zainab Bee - Member

Dr. T. Kalpana - Member

## 11. N.c.c.

Dr. S. Senthil Kumar - Company Commander

## 12. N.S.S. of Red Ribbon club :

Dr. N. Muthu - Convenor  
 Dr. A. Indhumathi - Member

## 13. N.S.S. Advisory Committee :

Dr. S. Purushothaman - Convenor  
 Sri L. Harikrishnan - Member

## 14. Sports Advisory Committee :

Ms. Mehdha - Convenor  
 Dr. G. Balu - Member

## 15. Magazine Committee :

Smt. V. Kayalvizhi - Convenor  
 Dr. N. Muthu - Member  
 Dr. D. Lakshmi - Member  
 Dr. T. Kalpana - Member  
 Dr. Zainab Bee - Member  
 Dr. R. Jayasri - Member  
 Dr. K. Lakshmi - Member  
 Sri S. Anand - Member  
 Ms. D. Durgaruba - Member

## 16. College Calendar Committee - 2024 - 2025 :-

Dr. K. Bhavani Selvi - Convenor  
 Smt. S. M. Sangavai - Member

## 17. Formation of Time-Table &amp; Work load committee :

Dr. S. Veeramani - Convenor  
 Dr. Mudduluru Suresh - Member

## 18. Library Committee :

It is resolved to form the Library Committee with the following members:

1. Head of the Institution - chairman : Dr. G. Kalivelsarasu,  
Principal
2. Librarian - Member Secretary : Dr. K. Sridhar
3. Members : 1. Dr. S. Veeramani  
2. Dr. N. Jayasudha  
3. Dr. V. Sujatha  
4. Students' Representative

The above Library Committee has to provide suggestion for the overall development of the Library.

## 19. Students' Train / Bus Concession :

Dr. K. Sridhar - Nodal officer

## 20. Students' Mentoring cell :

Ms. K. Baby, Co-ordinator

## 21. College Newsletter :

Dr. R. Janani - Editor

Dr. Muddaluru Suresh - Member

Dr. M. Kasthuri - Member

## 22. Spoken Tutorial courses / e-connect / online courses :

Smt. Nanthana Krishnan - coordinator

## 23. Citizen Consumer club :

Sri V. Vignesh - co-ordinator

24. Intellectual Property Rights :  
Dr. N. Jayasudha - Co-ordinator.
25. Competitive Examination Committee :  
Dr. K. Lakshmi - Convenor  
Dr. C. Yuvarani - Members  
Sri V. Vignesh - Member
26. Scholarship Committee :  
Dr. K. Sridhar - Nodal Officer for all State  
and central Govt Scholarship
27. UGC Committee :  
Dr. S. Balasubramaniam - Convenor  
Dr. B. Janani - Member
28. Electoral Literacy club :  
Sri V. Vignesh - coordinator
29. Institution's Innovation Council [IIC] :  
Dr. R. Jayasri - Convenor  
Dr. D. Lakshmi - Member  
Dr. C. Yuvarani - Member
30. Yoga & Meditation Cell :  
Dr. Mudduluru Suresh - Coordinator
31. Industry Academia collaboration :  
Dr. R. Jayasri - Co-ordinator
32. Entrepreneurial Development cell :  
Dr. Rajishree Rajesh - Co-ordinator

## 33. Gender cell :

Dr. Zainab Bee - Convenor

Dr. M. Kasthuri - Member

## 34. Solid Waste Management, Nature club :

Dr. Mudduluru Suresh - coordinator

## 35. Rotaract club :

Dr. M. Kulothungan, - Coordinator

## 36. Swachh Bharat &amp; UBA :

Dr. Mudduluru Suresh - convenor

Dr. A. Indhumathi - Member

## 37. YRC :

Ms. K. Baby - Programme Officer

## 38. Anti Drug club :

Dr. N. Muthu - Nodal officer

## 39. SIEFL :

Sri R. Balasubramanian - Co-ordinator

## 40. Indian Knowledge System Cell [IKSC] :

Dr. V. Sujatha, - Co-ordinator

## 41. Naan Mudhalvan :

Sri V. Nignesh - Nodal officer

## 42. Pudhumai Penn Scheme :

Smt. Nanthana Krishnan - Nodal officer

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43. Thamizh Pudhalvan :

Dr. Mudduluru Suresh - Nodal Officer

44. IQAC / NAAC / NIRF / AISHE :

Dr. K. Bhavani Selvi - Co-ordinator

A. Any other Matter - NIL

The meeting came to an end by 01.00 p.m.

G. Valluvaran  
PRINCIPAL

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Minutes of the meeting of the college council held on Thursday, the 28<sup>th</sup> March 2024 at 2:00 pm in the principal's room.

Members Present:

1. Dr. A. Kalnicksami *A. Kalnicksami*
2. Dr. S. Veeramani *S. Veeramani*
3. R. Balasubramanian *R. Balasubramanian*
4. Dr. M. Jawaharlal Nehru *M. Jawaharlal Nehru*
5. S. Purushothaman *S. Purushothaman*
6. Dr. K. S. Iyer *K. S. Iyer*
7. MEHDA *Mehda*

The meeting commenced with prayers at 2.00 p.m.

1. Conduct of Parent Teacher Meeting :

Resolved to conduct the parent Teacher Meeting on the forenoon of 13<sup>th</sup> April 2024.

2. Formation of committees for College Day:

Resolved to form the following committees for the smooth conduct of the College Day celebration on 05.04.2024.

1. Reception : Dr. R. Janani  
Dr. K. Lakshmi

2. Reception Committee : Dr. S. Veeramani  
Chief Guest : Sri R. Balasubramanian  
Dr. M. Jawaharlal Nehru  
Dr. S. Purushothaman  
Ms. K. Baby  
Ms. Mehda  
Smt. V. Kalyavizhi  
Dr. Mudduluru Suresh

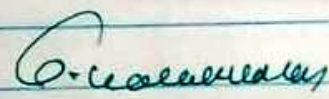
3. Stage Decoration & Seating Arrangements : Dr. G. Balu  
Dr. R. Jayasri  
Sri V. Vignesh  
Smt. M. Manisha
4. Refreshment Committee for Chief Guest : Smt. S. M. Sangava  
Dr. Rajshree Rajesh  
Ms. D. Durga Rupa
5. Prize Committee : Sri S. Shanmugam  
Dr. N. Jayasudha  
Dr. S. B. Shanmuga Priya  
Dr. K. Bhavani Selvi  
Dr. N. Murthu  
Dr. D. Lakshmi  
Dr. Zainab Bee  
Dr. C. Yuvarani  
Dr. M. Avinash  
Sri V. Deepan Raj  
Sri S. Anand
6. Discipline Committee : Dr. S. Veeramani  
Sri R. Balasubramanian  
Dr. M. Jawaharlal Nehru  
Dr. S. Purushothaman  
Ms. K. Babby  
Ms. Mehdha  
Smt. V. Kalyavizhi  
Dr. Mudduluru Suresh  
Dr. T. M. Gomathi  
Dr. S. Balasubramanian  
Smt. Nanthana Krishnan  
Dr. M. Kulothungan

7. Distribution of Sweets : Dr. S. Senthil Kumar  
Sri L. Harikrishnan  
Dr. K. Sridhar  
Dr. A. Indhiraathi

8. Master of Ceremonies : Dr. M. Kasthuri

3. Conduct of University Non Major and Soft Skill Examinations:  
Resolved to conduct the University Non-Major and Soft Skill  
Examination on 06<sup>th</sup> and 08<sup>th</sup> April 2024.

The meeting came to an end at 8.30 p.m.

  
PRINCIPAL